



**TRAFFORD
COUNCIL**

**AGENDA PAPERS FOR
TRAFFORD COVID-19 PUBLIC ENGAGEMENT BOARD**

Date: Thursday, 3 September 2020

Time: 10.00 a.m.

Place: Virtual

The meeting will be streamed live at

<https://www.youtube.com/channel/UCjwblOW5x0NSe38sgFU8bKg>

A G E N D A	PART I	Pages
1. ATTENDANCES		
To note attendances, including officers, and any apologies for absence.		
2. MINUTES AND ACTIONS ARISING		1 - 2
To receive and, if so determined, to approve as a correct record the Minutes of the meeting held on 11 August 2020.		
3. UPDATE ON THE CURRENT SITUATION IN TRAFFORD		
(a) HEALTH AND PROTECTION BOARD REPORT		
To receive a report from the Director of Public Health.		
(b) WEEKLY BRIEFING (Pages 3 - 14)		3 - 14
To receive a presentation from the Director of Public Health.		
4. UPDATE ON THE 10 POINT ACTION PLAN		15 - 22
To receive an update from the Director of Public Health.		
5. DEVELOPING OUR COMMUNICATION AND ENGAGEMENT STRATEGY AND ACTION PLAN		
Item for discussion.		
6. IDENTIFICATION OF LEADS OF GROUPS OR KEY THEMES OR ACTIONS		

Item for discussion.

7. RESOURCES AND CAPACITY

Item for discussion.

8. DEVELOPING OUR RISK LOG

Item for discussion.

9. ITEMS TO ESCALATE TO THE HEALTH PROTECTION BOARD AND RCG

10. ANY OTHER BUSINESS

To consider any other items of business not on the agenda which need to be considered by the Board before the next confirmed meeting.

11. DATE OF NEXT MEETING

To note that the next meeting of the Board will be held 10:00am on Monday 7th September 2020.

SARA TODD

Chief Executive

Membership of the Committee

Councillors G. Coggins, N. Evans, J.D. Newgrosh, M.J. Welton and A. Western.

Further Information

For help, advice and information about this meeting please contact:

Alexander Murray, Governance Officer

Tel: 0161 912 4250

Email: alexander.murray@trafford.gov.uk

This agenda was issued on **Friday, 21 August 2020** by the Legal and Democratic Services Section, Trafford Council, Trafford Town Hall; Talbot Road, Stretford, Manchester, M32 0TH.

WEBCASTING

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Trafford Covid-19 Public Engagement Board – Thursday, 3 September 2020

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Document Pack Page 1
Trafford Covid-19 Public Engagement Board

Tuesday 11th August 2020 – 11:00 a.m. – Virtual meeting

Present:

Councillor Jane Slater (Chair)	Executive Member for Equalities, Health and Wellbeing, Trafford Council
Councillor Michael Welton	Trafford Council
Eleanor Roaf	Director of Public Health, Trafford Council
Andrew Latham	Chief Officer, Healthwatch Trafford
Louise Wright	Partnerships and Communities Team, Trafford Council representing Sarah Grant, Partnerships and Communities Manager
Tracy Clarke	Communications and Engagement Specialist, Trafford Clinical Commissioning Group (CCG)
George Devlin	Lay Member for Patient and Public Participation, Trafford CCG
Dorothy Evans	Voluntary, Community Social Enterprise (VCSE) Representative, African Caribbean Care Group
Laura Hobbs	Programme Leader, Project Management Office, Trafford Council
Khan Moghal	Chair, VoicebeMet
Jamie Oliver	Communications and Engagement Specialist, Trafford CCG
Helen Gollins	Consultant in Public Health, Trafford Council
Debbie Walsh	Interim Director of Integrated Services, Trafford CCG representing Richard Spearing, Trafford Integrated Network Director
Joanne Gibson	Head of All Age Commissioning, Trafford Council
Donna Sager	Consultant in Public Health, Trafford Council
Benjamin Vickers	Manchester University Foundation NHS Foundation Trust
Fabiola Fuschi	Governance Officer, Trafford Council
Alex Murray	Governance Officer, Trafford Council

	Item	Decision / Action	Key Person for Action
1.	Welcome and apologies	Apologies for absence were received from Councillor Andrew Western, Diane Eaton, Joanne Gibson, Debbie Walsh, Shaun Donnellan; Eve Mannerings In Councillor Western's absence, Councillor Jane Slater chaired the meeting.	
2.	Minutes	Agreed	
3.	Latest data	The board agreed: 1. That the content of the update on Covid-19 pandemic be noted; 2. That board members engage with testing programme to divulge this message to all	Public Health Trafford

		<p>communities;</p> <ol style="list-style-type: none"> 3. That testing in Trafford be extended to asymptomatic people to join a national study to determine transition rate amongst asymptomatic; 4. That testing options be provided in Hale Barnes; 5. That brewing companies be contacted with the request to produce beer mats to advertise testing and tracing system and other key messages to prevent and contain spread of Covid-10 amongst the population. 	
4.	Health Protection Board 10 point plan	<p>The board agreed:</p> <ol style="list-style-type: none"> 1. That the Health Protection Board 10 point plan be noted; 2. That all members commit to support the implementation of the action plan; 3. That an email be sent out to all board members after this meeting with details of the plan; 4. That, at the next meeting, each board member be asked to support specific themes on the plan; 5. That a quality video / film be produced for all social media platforms to divulge key messages to prevent and contain spread of Covid-19 amongst the population 	Public Health Trafford
5.	Priority actions for the board	<p>The board agreed to focus on the following priorities:</p> <ol style="list-style-type: none"> 1. Support schools to reopen; 2. Support contact tracing; 3. Data and its accessibility; 4. Link with Local Care Organisation; 5. Communication strategy 	All board members
6.	Report for the health and wellbeing board	<p>The board agreed:</p> <ol style="list-style-type: none"> 1. That a sub-group of this board be established to monitor progress of actions from the Health Protection Board 10 point plan. 	Public Health
7	Next meeting	25th August 2020 at 10:00 a.m. – virtual meeting	

Weekly Covid-19 Data Briefing – External (01/08/2020 – 14/08/2020)



Contents:

- 1) Summary.
- 2) Overview chart and table.
- 3) Overview chart and table comparisons.
- 4) Triggers.
- 5) Exceedance reports.
- 6) Last 14 day analysis – Demographics (ethnicity).
- 7) Last 14 days – Demographics (age, sex).
- 8) Last 14 days – MSOA Map.
- 9) Actions, including our 10 point plan for August and September.

Date: 17/08/2020

Eleanor Roaf/Harry Wallace



Summary



- 1) We have seen a slight increase in the number of positive cases this week with 66 new cases, but remain below our peak in the month of July
- 2) Our rate per 100,000 has seen a rise (now 27.8/100,00), neighbouring areas in Greater Manchester are continuing to show increases.
- 3) Our testing rate is high, at 194.5/100,00, and our positivity has dropped to 1.9% average over the last 7 days
- 4) Following the triggers outlined by the GM PH Data and Intelligence Cell, (see slide 5) we are hitting triggers for our cases. We are no longer hitting triggers for our early warning indicators or our rate of positives.
- 5) Of cases in the last 2 weeks:
 - a) Longford and Clifford in the North have had the highest number & rate of positives followed by Gorse Hill and Timperley.
 - b) Our cases are still mainly in the working age population, (18-64 year olds) but this week we have seen more cases at the younger end of this age group (in contrast with the position last week)
 - c) We are continuing to see an increase in the number of cases in the North of the borough.

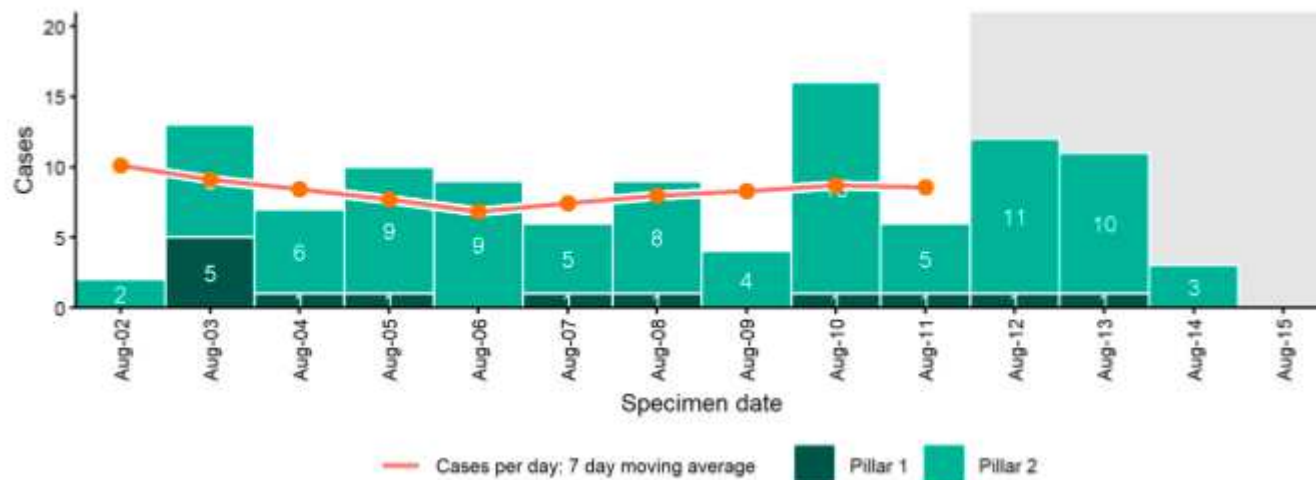




Overview Charts and Tables

Period	Area	Cases	Tests	Cases per 100,000	Persons tested per 100,000	positivity
Most recent 14 days (up to 15/08/2020)	Trafford	108	5661	45.7	2395.0	1.9
	North West	3047	147955	41.8	2029.0	2.1
	England	11083	858151	19.8	1533.0	1.3

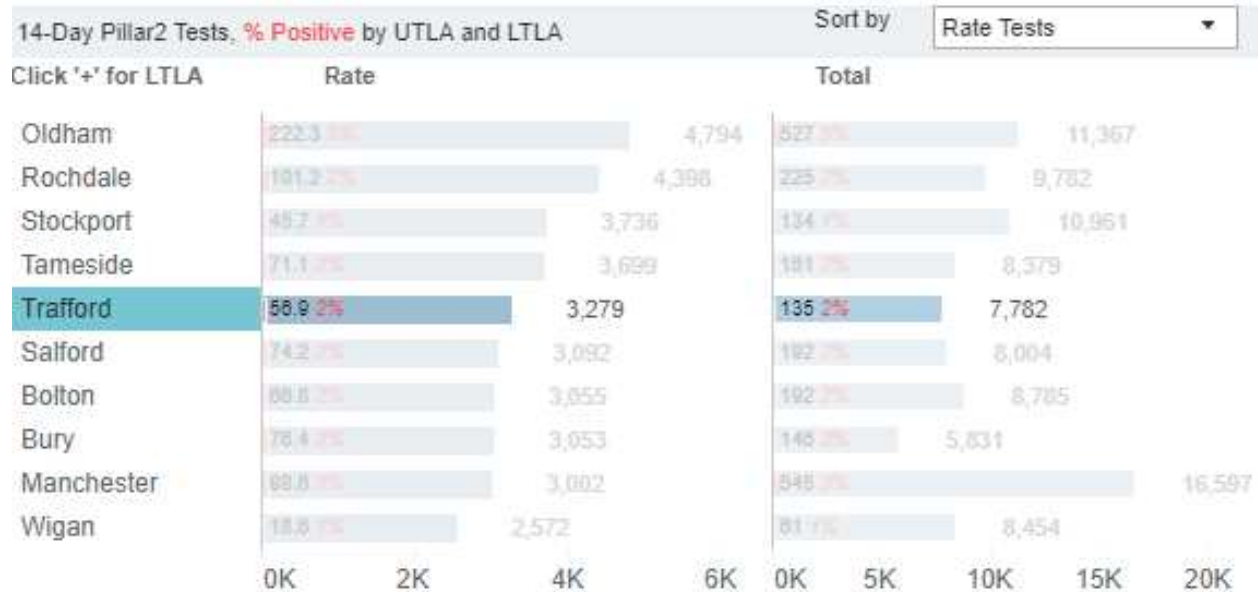
B) August 2 2020 to August 15 2020



Source: Epidemiology of laboratory-confirmed COVID-19 cases in Trafford, North West



Overview Charts and Tables comparisons



Rank (Highest incidence)	LTLA	Region	Rate per 100,000 population			
			Prior 7 days (2020-07-29 to 2020-08-04)	Most recent 7 days (2020-08-05 to 2020-08-11)	Absolute difference	Relative change
1	Northampton	East Midlands	34.6	115.0	80.4	Increase
2	Oldham	North West	69.2	112.9	43.7	Increase
3	Pendle	North West	85.3	89.7	4.4	=
4	Blackburn with Darwen	North West	82.6	88.6	6.0	=
5	Leicester	East Midlands	55.2	70.1	14.9	Increase
26	Trafford	North West	25.0	25.4	0.4	=

Source: Epidemiology of laboratory-confirmed COVID-19 cases in Trafford, North West & LA Testing Dashboard

Triggers



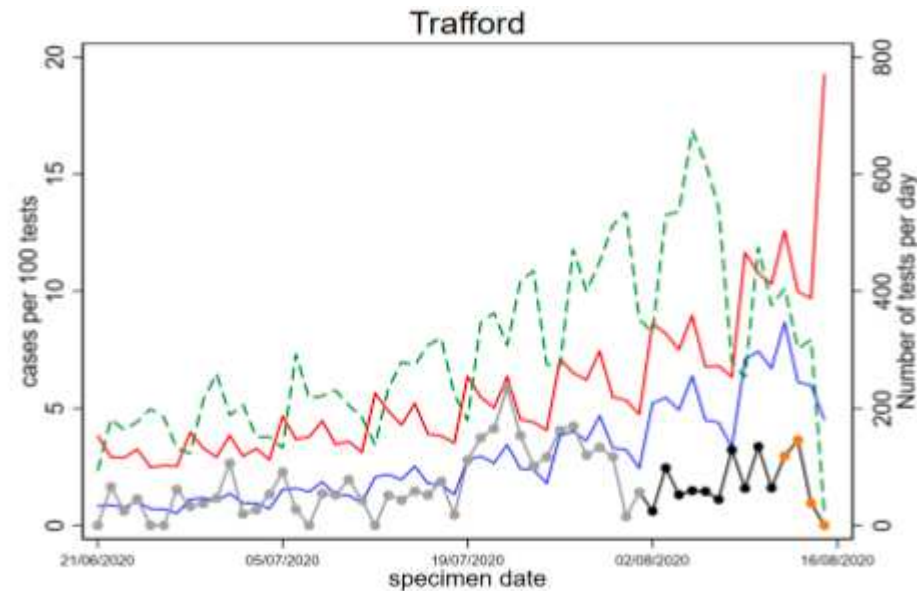
Trigger	Threshold	Trafford Previous week	Trafford Current Week	Source
Number of cases	Locality specific values but approximately Red: over 20 cases per week Amber 10-20 cases per week Green – less than 10 cases per week	52 (01/08/20 – 07/08/20)	66 (08/08/2020 – 14/08/2020)	PHE COVID-19 test and case data
Rate per 100,000	Red >50 cases per 100,000 per week, Amber 25-50 per 100,000 per week, Green <25 per 100,000 per week	21.9 (01/08/20 – 01/08/20)	27.8 (08/08/2020 – 14/08/2020)	PHE COVID-19 test and case data
Positivity Rate	Red >7.5%, Amber 4% to 7.5%, Green <4%	2.1% (26/07/20 - 08/08/20)	2.3% (06/08/20 – 12/08/20)	PHE, Regional SAR report Pillar 1 and 2 data,
Exceedance Report	Red: exceeded threshold for 2 or more days in the last 14 OR observed cases per 100 test is greater than forecast mean for 12 out of 14 days Amber: exceeded threshold one day in the last 14 Green: not meeting the criteria for Red or Amber	0 of 14 days the observed of report cases is above the threshold (26/07/20 - 08/08/20)	0 of 14 days the observed of report cases is above the threshold (26/07/20 - 08/08/20)	PHE Exceedance report

Exceedance Report (01/08/2020 – 14/08/2020)



RAG	Observed (O)	Expected (E)	mean X	max X	No. days O exceeds Expected	No. days O exceeds Threshold	IRR	lower 95% CL	upper 95% CL
GREEN	108	328.5	-1.15	-0.03	0	0	0.927	0.895	0.96

The red line is the 99% threshold, the blue line is the expected or average number of cases per 100 tests each day which is predicted from the regression model. The grey line and points are the observed number of cases per 100 tests in the baseline period, i.e. the six weeks of data that are used in the exceedance algorithms regression model. The black line and points are the observed number of cases per 100 tests in the 14-day investigation period. The orange points are the observed number of cases per 100 tests in the last four which are subject reporting delay so care is required in interpreting these as they are liable to change as more data is reported. The green dashed line is the total number of tests (pillar 1 and pillar 2 tests combined) each day in the LTLA. A rough estimate of the number of cases each day can be obtained by multiplying the observed cases per 100 tests each day by the number of tests each day, and dividing by 100

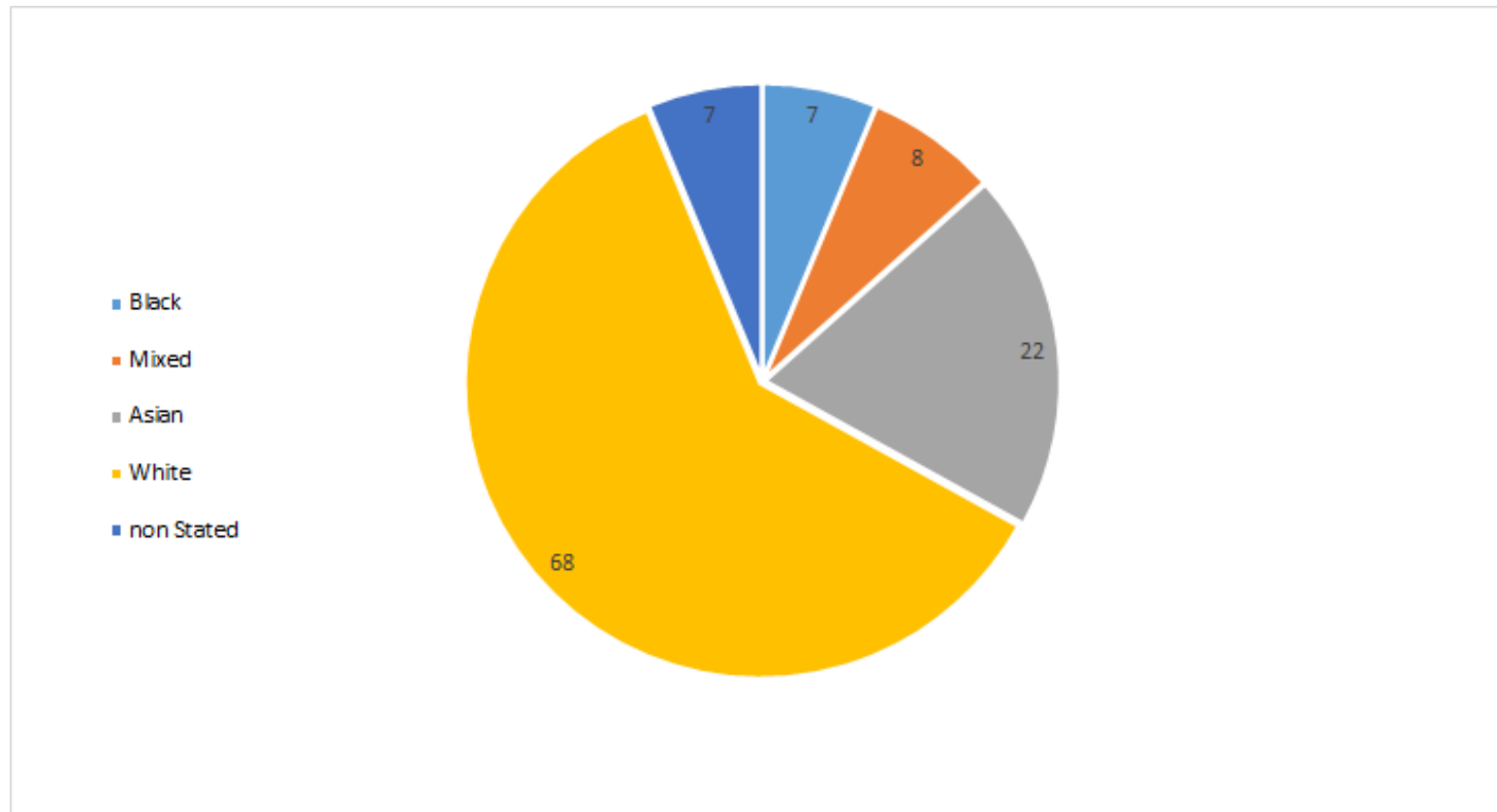


Source: PHE Exceedance report

Demographics: Ethnicity (01/08/2020 – 14/08/2020)



93% of cases had ethnicity recorded (105 of 112)



Source: PHE
Test & Case data



Demographics: age and sex (01/08/2020 – 14/08/2020)



Age	01/08/2020 – 07/08/2020	08/08/2020 - 14/08/2020	Total
0-14	2	4	11
15-29	12	27	39
30-44	12	19	31
45-59	20	7	27
Over 60	6	9	15

Gender	01/08/2020 – 07/08/2020	08/08/2020 - 14/08/2020	Total
Female	22	29	51
Men	30	37	67

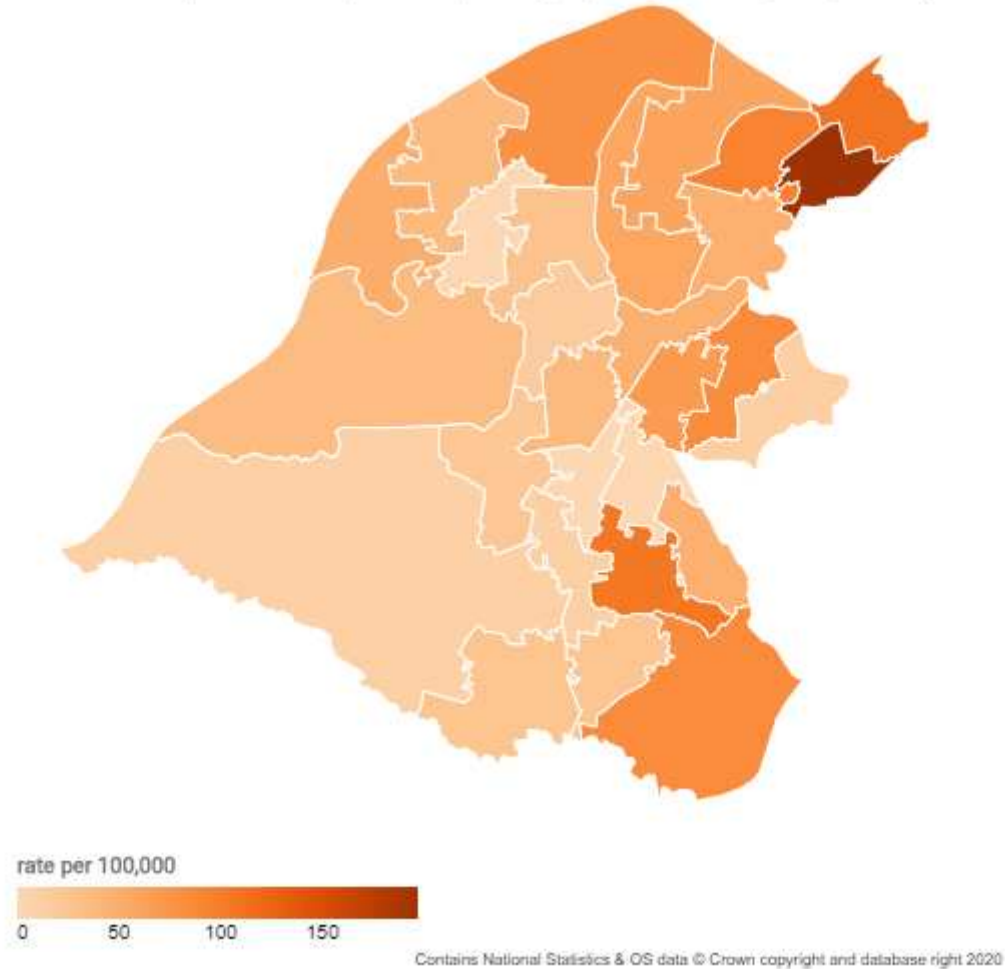
Cases	01/08/2020 – 07/08/2020	08/08/2020 - 14/08/2020	Total
Pillar 1	8	5	13
Pillar 2	44	61	1065

Source: PHE
Test & Case data

Last 14 Days Analysis Map (01/08/2020 – 14/08/2020)



Rate of positives per 100,000 (01/08/20 - 14/08/2020)



Source: PHE
Test & Case data



Actions



- 1) We are monitoring the exceedance data within the context of other indicators such as our positive rate and number of tests.
- 2) We have developed a 10 point action plan for August and September, which is being ratified and progressed through our Health Protection Board and Public Engagement Board
- 3) We are continuing to conduct community outreach in areas with the highest number of cases.
- 4) Linking in with contact tracing to map out clusters
- 5) Exploring why certain demographics are showing up in the last 14 days, and developing neighbourhood plans to respond to these.
- 6) Working with businesses (including large employers, and the hospitality industry) around engagement, especially with the new restrictions

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Trafford's 10 point plan for August – September 2020



- Ensure that strategic and operational decisions in respect of COVID-19 are informed consistently by high quality data and intelligence
- Increase access to and uptake of testing
- Provide local contact tracing and environmental health capacity to prevent and respond to local outbreaks
- Develop and implement community engagement plans for targeted work in specific areas and with specific groups
- Further amplify key communication messages in relation to the new restrictions
- Inform and engage the hospitality sector and businesses on the new guidance and regulations. Provide advice to event organisers on COVID-19 secure guidelines.
- Continue to support residents and patients who are clinically vulnerable and respond to the evolving guidance on shielding
- Embed infection control practices across all sectors including PHE guidance, correct PPE use
- Plan now for the return of students and pupils to schools and colleges in September
- Consider the suite of contain measures currently being developed for Greater Manchester and apply them as necessary to the local situation in Trafford, ensuring collaboration with adjacent authorities

Recommended apps for daily updates; produced by Henry Partridge in the Trafford data lab



- Covid-19: this app shows week-on-week change in the absolute and relative number of coronavirus cases by English local authority. It is designed to serve as a simple early warning system. <https://www.trafforddatalab.io/covid19.html>
- Local_covid-19: this app provides detailed information about coronavirus cases and registered deaths at local authority level. Users can compare infection rates by CIPFA nearest neighbour and monitor trends in care home and hospital deaths https://trafforddatalab.shinyapps.io/local_covid-19
-
- 3) trafford_covid-19: this app shows the trend in confirmed cases in Trafford and presents updated infection rates for all GM authorities. https://trafforddatalab.shinyapps.io/trafford_covid-19
-
- An interactive map of the latest weekly confirmed cases by MSOA in Greater Manchester: https://trafforddatalab.shinyapps.io/trafford_covid-19
-
- All of the apps retrieve the latest data as they load.

Link to national data sets:

<https://coronavirus.data.gov.uk/cases>



Trafford's 10 Point COVID-19 Action Plan : August / September 2020

Introduction

This plan for August and September 2020 is an integral part of the Trafford Outbreak Management Plan, endorsed by the Health and Wellbeing Board

Following the rising rates of Covid-19 in Trafford since mid-July and the announcement on Thursday 30th July of the new restrictions and the declaration on Sunday 2nd August of a major incident relating to Greater Manchester, there is a need for enhanced action across the borough

The 10 point COVID-19 Action Plan mirrors the national and Greater Manchester approach with a focus on the following:

1. Data and intelligence (point number 1)
2. Testing (point number 2)
3. Contact tracing (point number 3)
4. Contain measures (points 4-8)
5. Planning ahead (points 9-10)

Sign off to be agreed

Leader of the Council

Chair of the Public Engagement Board

Executive Member for Health and Wellbeing

Chief Executive

Director of Public Health

Strategic Director Place

*Acting Chief Executive
Manchester Local Care Organisation*

Chief Accountable Officer

*Chief Executive
Manchester University NHS Foundation Trust*

Neil Thwaite

Chief Executive

Greater Manchester Mental Health Trust

The Trafford Health Protection Board is a multi-agency partnership that will oversee the implementation of this plan. For any further information about this plan please contact Eleanor Roaf

1. Ensure that strategic and operational decisions in respect of COVID-19 are informed consistently by high quality data and intelligence

- 1.1 Incorporate GM COVID-19 escalation framework metrics within the Trafford COVID-19 information dashboard, specifically the weekly incidence rate, positivity rate, Clinical Assessment Service (CAS) call increase, hospitalisations and inpatient diagnoses.
- 1.2 Use the detailed record level data available within the Public Health England COVID-19 Situational Awareness Explorer and other datasets to continually develop our understanding of the transmission (new cases) and prevalence of COVID-19 in particular geographical areas, age groups and local communities, including ethnic and faith-based groups and occupations
- 1.3 Support the work of the Health Protection Board and other groups to understand and address the differential impact of COVID-19 on individuals and communities within Trafford
- 1.4 Build the trigger framework into the daily stitreps across all partners with advice re early actions needed to reduce infection rates

Lead: Eleanor Roaf

2. Increase access to and uptake of testing

- Implement Trafford's Community Testing Model for antigen testing of symptomatic residents to ensure that everyone who needs a test can get a test with a focus on:
 - Further collaboration with Manchester University NHS Foundation Trust (MFT) to capitalise on Pillar One Testing arrangements and the deployment of the Trafford Local Care Organisation (TLC0) Swabbing Team to settings with outbreaks.
 - Ensuring capacity at the Etihad and Manchester Airport regional testing centres is utilised.
 - Continuing to maximise the use of the successful Mobile Testing Units (MTUs) at UA92, Sale Water Park and Trafford House.
 - Establishing two fixed testing sites in Partington and Trafford Park. Partington was highlighted as a key area for a testing site because of the poor public transport links and it is a high area of deprivation. Trafford Park was chosen because evidence from Test & Trace is that many people are now catching COVID from the workplace along with the fact that we have also had a number of outbreaks within Trafford Park. We have proposed having the Partington site be a walk in site and the Trafford Park site be a hybrid one that allows both walk ups and drive ins.
 - Creation of swabbing scheme for those who are vulnerable. The will involve 2 elements. First, the creation of a Virtual Swabbing Team from areas such as Domestic Abuse, Sexual Health and Homelessness Teams to ensure individuals from those areas are able to be tested. Second, local volunteers at community hubs will be used to distribute swabs to those who are vulnerable, digitally excluded or unwell.
- Develop a targeted communications programme to support and increase uptake based on insight gathered from key communities and settings ensuring all Trafford's residents know when and how to get a test as part of the community and engagement plan.
- Provide further support on testing to workplaces to reduce the likelihood of further outbreaks.
- Extend whole care home testing rolling programme to other care facilities including LD/MH supported living sites. Until clarity is provided on when all Supported Living facilities can be

tested, Trafford's Swabbing Team will be undertaking a pilot, whereby all Supported Living facilities are tested.

- Monitor test results across care homes to ensure homes are supported with reduced outbreaks, safe staffing levels as regular testing programme embeds
- Develop a targeted communications programme to support and increase uptake based on insight gathered from key communities and settings
- Respond to new testing priorities identified in national guidance and recommendations from GM Mass Testing Expert Group (both antigen and antibody testing)
- Explore whether any further testing capacity is needed for future surges in testing demand, including options linked to Deloitte or Mastercall

Lead: Donna Sager

3. Provide local contact tracing and environmental health capacity to prevent and respond to local outbreaks

The Trafford Test and Trace Team is fully established and working on developing SOPs that align to the GM SOPs.

- 3.1 Public health and Regulatory Services need to work together to support the demands placed on the Environmental Health Service. EH managers have suggested a way forward that needs costings and action.
- 3.2 Continue to work on identifying and engaging with high risk businesses
- 3.3 Build local contact tracing capacity by formalising arrangements with those services and colleagues who have expressed an interest in supporting the virtual contact tracing and swabbing team, including the domestic Abuse and Rough sleeper outreach teams. The work of the T&T is aligned to the engagement work to ensure the issues raised by big workplaces and outbreaks are integrated into the engagement plan.
- 3.4 Rapid development and implementation of a locality based contact tracing offer. Draw down resources from the Greater Manchester Hub and mutual aid from neighbouring boroughs and explore what additional contact tracing and data analyst capacity is required locally / at GM level to follow up index cases and contacts that have not been successfully contacted via the National system

Lead: Helen Gollins

4. Develop and implement community engagement plans for targeted work in specific areas and with specific groups

- 4.1 Community engagement plans will be developed for targeted work with geographically based communities, as well as communities of identity or experience that have been identified as high risk or where data suggests new or emerging clusters of infection.
- 4.2 Plans will include a mixture of universal and targeted communications, and more intensive engagement to work to promote key public health messages, increase access and uptake of testing and build trust and rally the support of communities.

- 4.3 We will be working in partnership with Europa and local businesses to develop translated materials and resources that can be shared in workplaces
- 4.4 Will be developing a multi-agency programme of activities supported by VCSE, Community Cohesion Forum and communities themselves. This will include:
- 4.5 Community Safety Team, Communities Officers and Information Officers will carry out face to face (socially distanced) conversations and surveys directly with communities and businesses in areas that have been identified as high risk or with highest transmission rates
- 4.6 Targeted engagement in local areas to raise awareness and understand issues being raised including local retailers and food establishments
- 4.7 Enabling and mobilising locally trusted community groups and organisations (including BAME partners) to facilitate engagement where possible

Lead: Josh Fulcher

Karen A – care homes/home care

Residential and Nursing Care Homes, Home Care, Suuported Living

We will continue to engage with, and support, all social care providers within Trafford through:

- Regular briefings and telephone check-ins
- Analysis of data on NECS and from telephone check-ins on testing process, outcomes and PPE provision
- Immediate responses to issues such as non-provision of testing kits, non-collection of test, allergic reaction to tests etc
- Provision of relevant advice to specific queries and guidance
- Access to the community swabbing team as required

5. Further amplify key communication messages in relation to the new restrictions

- With recent cases amongst young people (18-40) accounting for a significant proportion of our total number of cases, we are working on a GM-wide plan aimed at this group of people (divided into 3 smaller sections within this group). This will tie together with health messaging and be a concerted campaign across GM;
- Use local data and intelligence to inform the direction of any communications
- There is a Trageted Youth Sub-Group that looks at key engagement activities and communications with our young people around Covid related issues using social media and direct engagement through our Street-talk team.
- Creation of [original material](#) to share on Council and CCG channels (external and internal)
- Utilising the text messaging system available to Trafford GP practices to target their registered patients with key messaging – this will involve further, more targeted breakdown of age groups and location in the coming weeks

- Further utilise Trafford's primary care networks (PCNs) and the CCG's Clinicians' Briefing to keep practices up to date on the changing picture so they can communicate effectively with their patients
- Encouraging public health and community engagement teams to share any insight/statistics which can help the communications function to produce adequate local messaging, where necessary,
- Encourage community engagement team to use GM and Trafford-specific materials in their work
- Online community hub survey developed to capture views of those who have used the service. Closes 4 Sept.
- Consistent amplification and use of GM and national materials and messages which is shared with the CCG and Council's comms function daily, ie. Better Health campaign, #TogetherGM

This work on the 10-point plan will supplement the overall communications plan agreed in the Covid outbreak communication strategy, drafted by Martin Dillon, Jamie Oliver and Linda Roy.

Multi-agency health and social care recovery locality plan steering group will support communications and engagement response to COVID within their organisations and work together as a system to develop joint approaches to communications and engagement in Trafford.

Leads: Martin Dillon, Linda Roy (Council communications), Jamie Oliver, Tracy Clarke (CCG communications and engagement)

6. Inform and engage the hospitality sector and businesses on the new guidance and regulations. Provide advice to event organisers on COVID-19 secure guidelines.

- Engagement with businesses in the hospitality sector during evening and weekend visits carried out by the Licensing and Environmental Health team. This operation is being planned in conjunction with GMP. Businesses will be targeted where there is intelligence of issues around COVID-19 control measures. Enforcement action will be taken where necessary.
- Information Officers will carry out proactive visits to businesses, offering advice on compliance with COVID-19 secure guidelines. Follow up action will be taken by Environmental Health to secure compliance, where necessary.
- Environmental Health Officers are engaging with event organisers to ensure that the risk assessment and procedures in place for the event, meet the Government's COVID-19 Secure Guidelines.
- Strategic Growth
 - To utilise the weekly Business Bulletin to inform businesses of latest, advice and guidance on embedding covid security practices.
 - To produce one-off Business Bulletins as required where urgent information is needed to be distributed out to businesses.
 - To fully utilise the @TraffordBiz twitter account on a daily basis or as required to inform businesses of covid security issues.

- To utilise the Information Officers to distribute information on covid security to businesses in the town centres.
- To run business specific webinar's/meetings to update businesses on covid security practices, share best practice and respond to business queries.
- To utilise other key local and sub-regional stakeholders, such as the Trafford Park Business Network, BID, Altrincham and Sale Chamber of Commerce, FSB, GM Growth Hub, GM Chamber and MIDAS; to support the promotion of covid security information and guidance.

Leads: Nigel Smith (Head of Regulatory Services), Suzanne Whittaker (Regulatory Services Manager)/ Stephen James (Strategic Growth)

7. Continue to support residents and patients who are clinically vulnerable and respond to the evolving guidance on shielding

1. CCG will write to all those that are still classed as 'Clinically Extremely Vulnerable', but have been advised that shielding is paused. Reiterate the messages, and how to protect themselves from catching the virus.
 2. The details of the Community Response to COVID line will be detailed in the letter – so that they phone a central line if they are not coping, or they have any questions regarding employment, benefits, housing, general COVID questions, questions on how to access food super market delivery slots.
 3. If the person required further support, then this would be identified through the triaging questions that Citizen's Advice Trafford have in place. There is then the option that these people will be put through to the community hubs for further support as required. This is still currently limited to food, fuel, medication and social isolation, however there are also contacts in place now with other voluntary sector groups that could help as well as social prescribers who can also help to navigate where they may get the help they need, including a pathway back into statutory services.
 4. Council holds further details of who on the shielded list received a gov parcel. We could aim to phone these individuals to check up on them – but we do not have a resource that can do this at the moment – we would need to identify this. There are likely to be the most 'vulnerable'. There were approx. 1000 people across Trafford receiving food parcels, although a mixed reception to whether this was needed or not – a proportion of the food parcels ended up being re-donated back to the hubs.
 5. We still have a store of food parcels for the shielded that we invested in early on, before the national food offer kicked in. The plan is to reserve these for shielded for the remainder of August, but then to donate these to hubs to be included in food parcels as required.
- Continuation of an acute visiting service available to people in care homes and in their own homes who are COVID positive or COVID query for face to face assessments (Aug and sept)

- Additional phlebotomy capacity commissioned through primary care to address the backlog of patients for long term condition management/health checks and antibody testing

Leads: Mark Jarvis/ Rebecca Demaine

8. Embed infection control practices across all sectors including PHE guidance, correct PPE use

PPE

- Regular review of PPE and infection control related national guidance with push comms of headline changes to relevant providers including care homes, home care, domiciliary, MH, learning disability, VCSE, primary care and other sectors to ensure best practice PPE and COVID security practices
- Webinars/meetings to update organisations on COVID security practices, PPE, share best practice and respond to queries
- Locally produced H&S guidance to support messaging where there may be gaps or requirements for easy reference guides e.g. correct disposal of PPE by sector/scenario
- Refinement of processes to ensure easy access to emergency PPE supply
- Embedded quality monitoring processes to ensure the right PPE is being utilised in the correct care setting and ensure appropriate infection control practice is in place.
 - Ensure that the risks relating to AGPs and access to correct PPE are owned and managed
- Engaging with Providers to gain intel on supply chain issues and escalating as required.
- Proactively building links with key intermediary organisations to pre-empt PPE supply shortages and work with key stakeholders (GMCA, NHSE) to ensure risks mitigated
- Creating Demand modelling to track and predict future reliance on mutual aid for the fulfilment of PPE needs of providers and various other sectors
- Utilise existing comms routes, colleague briefings etc. to reinforce messaging
 - Move the infection control team into public health to ensure alignment and support to care markets, and recruit to vacant posts
- delivery of 4 x COVID19 infection control training sessions for Tafford home care providers on 26/27 August
- infection control team recommenced Nursing and residential care home inspections which include advice and support in respect to COVID19 outbreaks, measures and precautions
- Undertaking testing for all residents and staff for suspected outbreaks
 - Work with care homes or providers with highest infection rates to further develop their infection control measures, reduce staff moving between sites etc.
 - Continue to monitor the homes with supportive calls twice a week
 - Extend enhanced infection control training to LD/MH and home care .

Leads: Laura Hobbs/Jacquie Coulton/ Phil Broad

9. Plan now for the return of students and pupils to schools and colleges in September

Schools and settings

- Meetings taking place between the Education team, Public Health, and Contact Tracing Team to document robust pathways for responding to notifications of cases linked to schools setting and ensuring timely flow of information between Trafford and GM contact tracing hub.
- Scenario training has been provided for all schools led by Public Health.
- Schools/settings will have step by step guidance on case and outbreak management.
- We will agree the role of the Schools liaison officers in relation to supporting schools with covid related concerns
- Public Health to continue to attend Cluster Lead and Headteacher meetings to answer questions on infection prevention, case management and control and contact tracing process
- Public health will attend meetings with trade unions representing school staff in September and beyond, to answer questions
- Schools have provided risk assessments which have been quality assured by a panel including officers from Health & Safety, HR, Public Health, Cleaning & Catering and Education and attended training for September opening. This work is ongoing.
- Public health to continue to provide weekly briefings to schools and settings regarding the appropriate data to offer ongoing assurances
- Letter will be sent out via schools to parents/carers requesting that they support the measures schools will put in place to prevent infection in readiness for the September opening. Schools to update home-school agreements in light of the government guidance on safe school attendance.
- A communication plan is to be devised over the summer to encourage the safe return of all children and young people in September, including interviews with influential members of the BAME communities.
- Toolkits of support have been provided to schools to facilitate the delivery of:
 - √ Recovery curriculum planning for the full return of pupils
 - √ Mental health and well-being support
 - √ Remote delivery of the curriculum in the event of pupils being absent and further lockdowns

These will be updated as appropriate.

- Children's social care has developed a set of surge plans that plan around increased referrals from schools to our front door as the schools fully re-open. We have also created additional Early Help Panels to give advice and information to schools and other partner agencies who are supporting families where issues and pressures are emerging.

10. Consider the suite of contain measures currently being developed for Greater Manchester and apply them as necessary to the local situation in Trafford, ensuring collaboration with adjacent authorities

This section of the plan will be updated when the measures are agreed by Friday 7th August.